



ROLE DESCRIPTION: COUNTY ENVIRONMENT AND SUSTAINABILITY LEAD VOLUNTEER

Role

Creating a strategic plan to reduce our environmental impact. Working with all levels to implement ideas with a special focus on making the county centre more sustainable and environmentally friendly.

Personal qualities

Be passionate about the environment. Have good communication and IT skills. Be able to think analytically and critically.

Beneficial

Previous experience in a similar role.
Knowledge of environmental law.

Term

Appointed for an initial term of 3 years and may be re-appointed for a further 2 years*.

Responsible to

Assistant county commissioner – promote and grow team

Working with

All members of the county team

Responsibilities

- Understand the county's current impact on the environment.
- Suggest and communicate ways to reduce environmental impact for all levels.
- Help make all properties within Girlguiding Hertfordshire more sustainable and environmentally friendly, with a focus on Hertfordshire Guide Centre (HGC).
- Be a member of the HGC management committee,
- Report on Hertfordshire Guide Centre's (HGC) carbon footprint.
- Encourage good practice at all levels.
- Keep up to date on changes in environmental regulations.

- Attend quarterly county operation group (COG) meetings, with a view to bringing environmental impact to the front of conversations and decisions.
- Produce a written report for quarterly county meetings and the annual report.
- Produce a yearly budget for approval by the trustees.
- Use the county designated email address for correspondence relating to the role.
- Only store records relating to the role on the county Microsoft Teams system.
- Attend quarterly county operation team (COT) meetings to share and receive information and work collectively together

*Reappointment is not automatic.