



ROLE DESCRIPTION:

YOUNG LEADER COORDINATOR

Role

As a young leader coordinator you will support young leaders and young external volunteers aged 13 – 17 to grow their leadership skills within their role as well as supporting them through the young leader development programme.

A new addition to this role is to support Guides aged 10 – 14 and their leaders / commissioners through the Guide ready, set, lead – leadership resource.

Personal qualities

Able to communicate well with others both individually and when working as a team.

To be open and approachable. It's important that you can warmly welcome young people and adult members so that you can help them grow.

Be good at planning and coordination so that a local plan can be compiled and delivered.

Enthusiastic about supporting and developing young people.

Knowledge of the Girlguiding young leader development programme as well as the guide ready, set, lead resource desirable but not essential.

Term

Is appointed for an initial term of 3 years and may be re-appointed for a further 2 years*.

Responsible to:

Assistant county commissioner – promote and grow

Appointed by:

Assistant county commissioner – promote and grow

Working with:

Other members of the youth opportunities team, county team members, young leaders, unit leaders, district and division commissioners.

There will be an element of joint working with our county Ranger lead volunteer to provide opportunities for joint events and activities.

There will also be the opportunity to regularly meet with other young leader coordinators within Anglia region for support and update meetings.

Expenses

Claimed from county treasurer

Responsibilities

- Responding to young leader queries and requests for support from across the county from both young leaders, unit leaders, district and division commissioners.
- Supporting Guides, unit leaders, district and division commissioners with the ready, set, lead resource and any queries they may have in relation to this.
- Liaising with the county training team to provide training for young leaders and adult leaders that support young leaders.
- Run local meet ups for young leaders where they can share experience and ideas as well as have fun together.
- Attend youth opportunities team meetings.
- Support and encourage young leaders to develop and complete their young leader development programme if appropriate.
- Promote youth opportunities to young leaders.
- Keep abreast of young leader related updates (e.g. safe space for 14-17) and ensure knowledge of the current guidance is up to date.
- Keep knowledge of the Guide ready, set, lead resource up to date so that relevant support and guidance can be given where required.
- Attend relevant country/region/association training sessions and support meetings where possible.
- Receive and disseminate information received from country/region to young leaders and adult leaders supporting them.
- Use the county designated email address for correspondence relating to the role.
- Only store records relating to the role on the county Microsoft Teams system.

**Reappointment is not automatic.*