

Anglia 27

Hautbois Activity Centre: 7th – 13th August 2027



Role: County Champion – Anglia 27 Event

Organisation: Girlguiding Anglia

Purpose: To support communication, coordination, and administration between Girlguiding Anglia and units attending the Anglia 27 event from your home county.

Overview:

The County Champion is the key point of contact between Girlguiding Anglia and the units within their county attending the Anglia 27 event. The role ensures clear communication, accurate information sharing, and smooth coordination of bookings and payments at county level.

Key Responsibilities:

- **County Representation:**
Act as the designated representative for your county in relation to the Anglia 27 event. Support your county's involvement and represent their interests in relevant communications.
- **Communication Liaison:**
Serve as the communication link between Girlguiding Anglia and participating units from your county. Ensure timely and accurate dissemination of information, updates, and key dates.
- **Booking Coordination:**
Gather booking details from all participating units in your county and ensure this information is submitted to Girlguiding Anglia in the required format and timeframe.
- **Payment Management:**
Coordinate the collection and forwarding of event payments from units, following any agreed financial processes and deadlines set by Girlguiding Anglia.
- **Transport Coordination:**
Support the organisation of transport to and from the Anglia 27 event for units within your county. This may include gathering travel requirements,

liaising with local transport providers, and sharing relevant travel information with the Region events team.

- **Information Distribution:**

Manage and share event-related documents and details (such as kit lists, schedules, and consent forms) to ensure all units are properly prepared.

- **Support and Guidance:**

Respond to unit leader queries about the event where possible and escalate complex questions to the Girlguiding Anglia Events Team as needed.

Skills and Knowledge:

- Good organisational and administrative skills
- Confident in written and verbal communication
- Familiarity with Girlguiding structures and county/unit operations
- Ability to manage shared information and use tools such as email, spreadsheets, and online storage

Support Available:

- Guidance and templates from the Girlguiding Anglia events team
- Regular updates and checklists
- Connection with other County Champions for peer support