



## **ROLE DESCRIPTION:**

### **COUNTY WALKING LEAD VOLUNTEER**

#### **Role**

Inspire, motivate and advise members to take part in safe, adventurous walking and walking relating activities. Encourage and support members undertaking the Girlguiding walking scheme qualification.

To provide advice and support on walking related matters.

#### **Personal Qualities**

Have a passion for the outdoors, especially walking and understand the value of a well-balanced programme for girls and adults for their physical and emotional well-being. Prior knowledge/completion of the Girlguiding walking scheme is desired.

#### **Term**

Is appointed for an initial term of three years and may be re-appointed for a further two years\*.

#### **Responsible to**

County outdoor lead volunteer

#### **Working with**

Other members of the county walking team (eg social events coordinator, Itth lead volunteer, geocaching coordinators)

County outdoor lead volunteer

County outdoor administration volunteer

County residential lead volunteer(s)

County Duke of Edinburgh Award lead volunteer

County first aid lead volunteer

County treasurer

Anglia region lead volunteer for walking

## **Expenses**

Claimed from county treasurer

## **Responsibilities**

1. Lead and direct the county walking team, ensuring it meets its aims and objectives. Ensure its members offer a diverse combined skillset and represent various divisions across the county.
2. Ensure that a wide range of social and training opportunities for adults, as well as activities for all sections of younger members are provided by the walking team\*\*. Ensure Girlguiding safety regulations, adult:child ratios and risk assessments are followed in the running of these activities.
3. Support the county Duke of Edinburgh Award lead volunteer with DofE events.
4. Support the introduction to the hills team (ITTH) as required and help find walking leaders.
5. Support the county first aid lead volunteer with 16 hour outdoor first aid courses.
6. Receive and disseminate information received from the country/region to the team. This is normally by way of meetings.
7. Ensure walking team meetings occur regularly and approve minutes before circulation.
8. Attend county outdoor team meetings and ensure a representative of the walking team attend in your absence.
9. Liaise with the region lead volunteer for walking and encourage county members to attend regional walking events.
10. Keep up-to-date with all publications and new resources, including those published by Girlguiding UK and other governing bodies concerning walking and the out-of-doors.
11. Work closely with the team administration volunteer on production of walking team newsletter.
12. Provide commissioners with support on RENS for events that include walking activities.
13. Support and advise leaders organising walking events. When

events take place in open country or remote terrain, check the leaders of those walking activities are qualified to do so and that they are walking within the remit of their walking qualifications.

14. Help find and coordinate staff for other walking events not run by the walking team, when requested eg: district night hikes and division outdoor days
15. Provide updates to the county outdoor lead volunteer on walking team plans when requested for inclusion in quarterly county meeting reports and the annual report.
16. Liaise with the walking team administration volunteer to ensure website content relating to walking is up to date.
17. Prepare an annual budget to submit to the county treasurer and aim to keep events running within budget.
18. Use the county designated [walking@girlguidinghertfordshire.org.uk](mailto:walking@girlguidinghertfordshire.org.uk) email address for correspondence relating to the role.
19. Only store records relating to the role on the county Microsoft Teams system.

\*Reappointment is not automatic

\*\*Activities might include the following but this list is neither exhaustive nor prescriptive: itth, Mountain Experience, Sensory Safari, Explore 3, county outdoor days, challenge events, night navigation training, orienteering, geocaching, themes walks and trails, challenge badges, social walks, social walking weekends, level 1 training in the Girlguiding walking scheme, water safety training, outdoor first aid.