



## The Awards Committee Constitution

### Aims

- To promote the Awards throughout the county
- To receive and agree nominations for County Awards
- To propose and prepare applications for Anglia Awards, Girlguiding UK Awards and National Awards
- To constantly review the best way to celebrate achievement in the county

### Meetings

The Committee will meet twice a year:

#### **Spring**

- Review County Awards for presentation in summer
- Review and put forward nominations for Region or Country Awards

#### **Autumn (depending on nominations received)**

- Review and put forward nominations for Region or Country Awards

The Committee will meet at other times if required to organise events or other business

The Awards Chair will represent the County at Anglia region awards meetings

The celebration event or events will be held in the summer to present awards and/or recognise long service.

### The Committee

The committee shall consist of the following, whilst in post:

- County Commissioner
- Awards Chair (appointed by the County Commissioner)
- An Assistant County Commissioner
- Awards Secretary
- Membership Systems Co-ordinator
- Two other representatives of local Guiding who must be volunteers of Girlguiding Hertfordshire and hold a current role



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### The Process

- Nominations shall be put forward and seconded by any member of Girlguiding Hertfordshire (except for the National Good Service Brooch & Certificate, which is awarded solely by the County Commissioner)
- The committee will review and award as appropriate by way of a majority vote
- The Awards Chair or Secretary will communicate the outcome to the Nominator
- The Awards Chair or Secretary will notify successful recipients by way of invitation to the Awards event
- The County Membership Support Co-ordinator supplies a report of Long Service Awards to be given