



## **ROLE DESCRIPTION:**

### **COUNTY WALKING ADVISER**

#### **Role**

Inspire, motivate and advise members to take part in safe, adventurous walking and walking relating activities. Encourage and support members undertaking the Girlguiding Walking Scheme qualification.

To provide advice and support on walking related matters.

#### **Personal Qualities**

Have a passion for the outdoors, especially walking and understand the value of a well-balanced programme for girls and adults for their physical and emotional well-being. Prior knowledge/completion of the Girlguiding Walking Scheme is desired.

#### **Term**

Is appointed for an initial term of three years and may be re-appointed for a further two years. Reappointment is not automatic.

#### **Responsible to**

County Outdoor Adviser

#### **Working with**

Other members of the County Walking Team  
County Outdoor Adviser  
County Outdoor Team Administrator  
County Residential Adviser(s)  
County Duke of Edinburgh Award Adviser  
County First Aid Adviser

#### **Expenses**

Claimed from County Treasurer

#### **Responsibilities**

1. Lead and direct the county Walking Team. Ensure its members offer a diverse combined skillset and represent various divisions across the county.
2. Organise social walks, walking weekends, Walking Scheme training and Mountain Experience weekends. Ensuring Girlguiding safety regulations, adult:child ratios and risk assessments are followed.
3. Support the county Duke of Edinburgh Award Adviser with DofE events.

4. Support the Introduction to the Hills Team (ITTH) as required and help find walking leaders.
5. Support the County 1<sup>st</sup> Aid Adviser with 16 hour outdoor first aid courses.
6. Receive and disseminate information received from the Country/Region to the team. This is normally by way of meetings.
7. Chair regular Walking team meetings and approve minutes before circulation.
8. Attend County Outdoor Team meetings and ensure a representative of the Walking Team attend in your absence.
9. Liaise with the Region Walking Adviser and encourage county members to attend regional walking events.
10. Keep up-to-date with all publications and new resources, including those published by Girlguiding UK and other governing bodies concerning walking and the out-of-doors.
11. Work closely with the Team Administrator on production of Walking Team newsletter.
12. Provide commissioners with support on RENS for events that include walking activities.
13. Help find and coordinate staff for other walking events not run by the Walking Team, when requested eg: District Night Hikes and Division Outdoor Days
14. Provide updates to the County Outdoor Adviser on Walking team plans when requested for inclusion in quarterly Trustee meetings and an annual report.
15. Liaise with the team Administrator to ensure website content relating to walking is up to date.
16. Liaise with the Walking Team Treasurer and event organisers to prepare an annual budget to submit to the County Treasurer.
17. Use the County designated [walking@girlguidinghertfordshire.org.uk](mailto:walking@girlguidinghertfordshire.org.uk) email address for correspondence relating to the role.
18. Only store records relating to the role on the County Microsoft Teams system.